

## **APPENDIX I: SUBSCRIPTIONS, LICENCES, FEES:**

Life Membership* (Rule 50.2) One payment to Change to this Category *Life membership includes full competition licence			Kshs 200,000/-	
			Joining Fee	Subs
<b>ANNUALLY</b>			KSHS	KSHS
Full HAK Competing membership		Adult:	4,000	4,000/-
All Child Members must have 1 Parent/Guardian as a NC Member		Child*	2,000	2,000/-
Full HAK Family membership	Max 2 adults		8,000	8,000/-
Full HAK Non-Competing (NC) membership (For NC Officials, NC Parents, NC Owners)			Nil	2,000/-
Competition Licence	FULL/ Year	Adult		12,000/-
		Child/Employee		6,000/-
		Family		22,000/-
Competition Licence "Pay as you go"	PER SHOW	Adult		4,000/-
		Child/Employee		2,000/-
		Family		8,000/-
Student/Invitational Member (max 2 shows/year)	Membership & Competition Licence fee/show		Nil	6,000/-
Trial Licence (maximum 3 total)**		Adult/Show		3,500/-
		Child/show		1,500/-
		Adult Training		1,000/-
		Child Training		500/-
Pony Club Affiliation Fee ***	Per riding member/year			100/-
Full Riding School Affiliated Membership				20,000/-
Full Regimental Membership:			On Application	
Affiliation of International Federation			On Application	

To Participate in Training days, Training Shows and/or Clinics (Horses/Ponies must be HAK registered): Included in Subs

\*\*Members upgrading from Trial Licence to Full membership will not be credited with fees paid and joining fee will be required for members who have never been a member before and Children who are not a member of a Pony Club.

\* Child: until the end of the calendar year they reach 17yo. If member of Pony Club, no joining fee. Can compete under PC Affiliation (\*\*\*) without becoming HAK member in non-graded classes at Shows and partake in training days and clinics.

**APPENDIX I** (continued) : (As set by HAK Executive for 2022)

**FEES PAYABLE TO HAK by Members:**

Initial Registration of a horse or pony:	2,000/=
Initial Issue Required HAK Passport (if horse/pony has no passport)	2,000/=
Horse Passports: (Initial or Duplicate available to Members only)	2,000/=
Annual Re-registration of a horse or pony:	750/=
<b>Temporary Re-Registration from Pony to Horse. (Per Show)</b>	<b>1,000/=</b>
Change of Name of a horse.	<b>4,000/=</b>
Addition of Commercial Sponsor's Prefix or Suffix	2,000/=
Change of Ownership	<b>1,000/=</b>
Deed of Lease	1,000/=
Deed of Partnership	1,000/=
Authority to Act	1,000/=
Measurement Certificate (re-measurement nil)	1,000/=
<b>Approval of application to add QRPs in Jumping</b>	<b>1,000/=</b>

**FEES PAYABLE TO HAK by SOCs:**

Show Affiliation Fee (Rule 102) per day ( <b>Maximum 20,000/=</b> )	<b>5,000/=</b>
To be included on Entry forms and forwarded to HAK	
Eventing Officials Training Levy (per competitor in each Event)	500/=
<b>Photocopies of Dressage Tests (per Test)</b>	<b>5/=</b>

**RENTAL OF HAK EQUIPMENT (by Affiliated shows without transport)**

(Included in Affiliation Fee - other approved shows rentals on application).

Show Jumping/Eventing Trunk (fully equipped with: Current Rule Book, 4 stopwatches, bell, score sheets (Jumping and XC), stationary, etc),

Dressage Judges Boxes (fully equipped with Bell, stationary, etc. – and test sheets ordered in advance from HAK Office).

Measuring Wheels

Jumping Equipment (per complete set 14 obstacles, per show) 3,000/=

Eventing Portable Obstacles (per obstacle) 500/=

(No fee but the SOC responsible for necessary repairs/breakage)

Safari Rally Clocks

Walkie-Talkie Radios

Jumping Timing Equipment (At shows in Nairobi area venues only)

PA Equipment (At shows in Nairobi area venues only)

**EMPLOYMENT OF HAK STAFF (per day): On Application**

1.1.2022

## **APPENDIX II: FINES AND FORFEITS:**

No athlete may take part in any show until all fines are settled [69, 70].

**NB Rule 68.1 for Yellow Warning Cards.**

### **A = Fines payable to the H.A.K:**

1. Competing as an owner/athlete when not a competing member.  
Forfeit all prize money and rosettes and 2,000/=
2. Competing with a horse/pony not registered with the Association  
Forfeit all prize money and rosettes and 2,000/=
3. Late presentation of Rabies Certificate (with SOC permission) 2,000/=  
Failure to present a valid Rabies Certificate when required.  
Removal of horse from show ground and 2,000/=
4. Objection Deposit (forfeit if objection over ruled) 2,000/=
5. Maximum fine of the Jury of Appeal. (Appendix III) 20,000/=
6. Maximum fine of the Disciplinary Committee. At their sole discretion

### **B - Fines payable to the Show/Event Organizing Committee:**

1. Changing stabling arrangements without permission from the Show Office or Stabling Steward. Possible disqualification from the show and/or fine. 2,000/=
2. Competing in a class when the horse/pony or athlete ineligible.  
Forfeit any grading or VL points, prize and rosette and Min. 2,000/=
3. Competing in five or more classes on one day  
Forfeit any grading or VL points, prize and rosette and 5,000/=
4. Competing in a class with height limitations without a valid Measurement Certificate. 2,000/=
5. Competing without a number or with the wrong number.  
Possible elimination and/or 1,000/=
6. Using areas of the show ground not identified as a practice area 2,000/=
7. Failure to exhibit in a Championship Showing Class  
Forfeit of Qualifying Prize Money, Trophy and Rosette
8. Failure to withdraw from a class before the start of that class 1,000/=
9. Failure to withdraw/scratch from a whole show 2,000/=
10. Failure to return cups in good condition by the specified date  
Additional repair costs if necessary and 2,000/=
11. Failure to withdraw from an Event before the time of Declarations  
First offence 1,000/=  
Second offence (not at the same show/event) 3,000/=
12. Failure to inform the SOC of withdrawal from whole event 2,000/=
13. Failure to walk off the Cross Country course or taking a further obstacle after elimination or retirement 2,000/=
14. Failure to wear the correct bib number Cross-Country  
Possible elimination and/or 2,000/=

## **APPENDIX III: APPEALS AND OBJECTIONS**

**NB:** No Party is entitled to legal representation at any hearing or enquiry. This appendix is a precise. For full information the substantive rules must be read.

### **T.D. OR CHIEF STEWARD [64]**

- Only Acts during a Show
- Appointed by the HAK Technical Committee from the Official HAK List.

Powers: (Discipline and Rules at the Show or Event)

- 1) Verbal or Written Warning and/or minor Fine.
- 2) Disqualify horse and/or athlete from one or all competition(s) at the show.
- 3) Issue a Yellow Card Rule 68.1, 244] and/or Fine.
- 4) Refer to the Appeal Committee

### **APPEAL COMMITTEE [67]**

- Only called during a Show
- Appointed by the SOC but should consist of the H.A.K. T.D. or Chief Steward, the Senior Judge for each discipline and the Chairman of the Show but not anyone involved in the objection or appeal.

Powers: (Rules, objections, appeals, referral from the H.A.K. T.D. or Chief Steward, referrals to the Disciplinary Committee).

- 1) Reprimand and / or Issue a Yellow Card (Rule 68.1)
- 2) Disqualify horse and/or athlete from one or all competition(s) at the show.
- 3) Fine not exceeding 20,000/=.
- 4) Refer to the Disciplinary Committee for suspensions

### **H.A.K. DISCIPLINARY COMMITTEE [RULE 68.2]**

In some cases in Lieu of the necessity of convening a Disciplinary Committee, an offender may chose to accept a Yellow Warning Card [68.1].

To be called as soon as possible after the show and include The National Chairman, Vice Chairmen and such representatives of the disciplines or show as they see fit, but never the same people as were on the Appeal Committee.

Powers: (Misconduct, complaints, appeals of fines and referrals from HAK. T.D. or Chief Steward or the Jury of Appeal).

- 1) Reprimand / Probation / Fine (maximum at their sole discretion)
- 2) Suspension of Athlete/owner/Authorised Agent etc. for up to three years.
- 3) Suspension of horse from competing for up to twelve months.
- 4) Referral to the Executive Committee for expulsion of person from H.A.K.

### **RIGHTS OF APPEAL**

Appeal to Appeal Committee from the decisions of the T.D. or Chief Steward.

Appeal to Disciplinary Committee from fines of the Appeal Committee

No appeal permitted under provisions of Rule 66.10

No appeal to any decision of the Discipline Committee.

**N.B.** Cases taken directly to the Disciplinary Committee are likely to be those not connected to shows (e.g. Misuse of funds, neglect or abuse of horses, actions taken to disrupt the H.A.K. or bring the H.A.K. into disrepute).

## **APPENDIX IV: Guidelines for Assessing the Fitness and Condition of Horses**

**A horse is considered fit to compete if it can participate in a safe way without: the help of medication, jeopardizing its athletic career or capabilities or exacerbating any previous or current condition.**

### **Assessment of Condition:**

Horses of Level 1 and 2 may not compete, Of level 3 and 9 may compete at the discretion of a Judge, Jury, Veterinary Officer or Veterinary Ground Jury.

1. **POOR:** Emaciated. Backbone, ribs, tailhead and pelvic bones protruding. Bony structure of withers, shoulders and neck very noticeable. No fat can be felt anywhere.

2. **VERY THIN:** Backbone prominent. Ribs, tailhead and point of hips and buttocks protruding. Bony structure of withers, shoulders and neck fairly visible.

3. **THIN:** Backbone stands out but fat covers it to midpoint. Slight fat cover over ribs. Backbone and ribs clearly visible. Tailhead prominent but individual vertebrae not visible. Point of hips appears rounded but easily visible. Point of buttocks not distinguishable. Withers, shoulders and neck emphasised.

4. **MODERATELY THIN:** Slight ridge along back. Faint outline of ribs visible. Fat around tailhead can be felt. Point of hips visible. Withers, shoulders and neck not obviously thin.

5. **MODERATE:** Back is level. Ribs can not be seen but easily felt. Fat around tailhead feels slightly spongy. Withers appear rounded over spine. Shoulders and neck blend smoothly into the body.

6. **MODERATELY FLESHY:** May have slight crease down back. Fat over ribs feels spongy. Fat around tailhead is soft. Small fat deposits beside withers, behind the shoulders and along the sides of the neck.

7. **FLESHY:** May have crease down back. Individual ribs may be felt but noticeable filling of fat between ribs. Fat around tailhead is soft. Fat is noticeable in withers, behind the shoulders and in neck.

8. **FAT:** Definite crease down back. Individual ribs difficult to feel. Fat around tailhead is very soft. Fat deposited along withers, behind the shoulders, along inner thigh. Noticeable thickening of neck.

9. **VERY FAT:** Obvious crease down back. Fat patchy over ribs. Bulges over tailhead, withers, shoulders and neck. Fat along inner thigh may rub together. Flank filled in flush with fat.

## **APPENDIX VII: List of Commonly Used Abbreviations**

A.A	Authorized Agent
c.	(circa) Approximately
CAS	Court of Arbitration for Sport
cm	Centimetre
FEI	Federation Equestre International
Elim	Eliminated
GJ	Ground Jury
gm	Gram
<b>GP</b>	<b>Grading Point(s)</b>
GR	General Regulations
GrR	Grading Rules
HAK	Horse Association of Kenya
<b>H.C.</b>	<b>Hors Concours</b>
hh	Hands high
m	Metre
Max	Maximum
Min	Minimum
mpm	Metres per minute
N/E	Not exceeding or Not Eligible
NF	National Federation
No.	Number
Pen	Penalties
<b>QRP</b>	<b>Qualifying Round Points</b>
SOC	Show Organising Committee
sq	Square
T.D.	Technical Delegate
<b>VL</b>	<b>Victor Ludorum</b>
VR	Veterinary Rules
XC	Cross Country
YR	Young Rider

1.1.2022